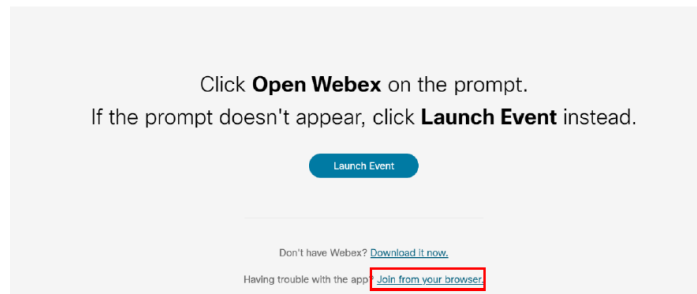# Instructions for Registration and Attendance for the Annual General Meeting

Registration
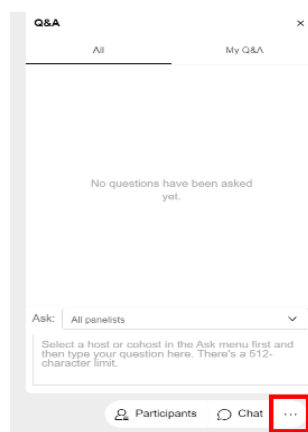
1. Click the following link or copy and paste into your browser: https://bit.ly/3oSyF68
2. Click the "Register" button.
3. A registration form will appear. Complete the form and click "Register."
4. Once the Host has accepted your Registration, you will receive an email with a Webex Invite indicating that your Registration for the AGM has been approved.
5. Accept the event invite and the meeting will be added to your calendar.

Attendance

1. At the time of the AGM, click the link in your calendar invite.
2. Once the webpage opens, click "Join event."
3. When the Webex Page opens, select the "Join from your browser" link, as shown below. If you are prompted to download the Webex app and don't want to, simply click cancel when the download prompt appears.

4. If you need to ask a question during the meeting, select the " . . ." button located at the bottom right hand corner of your screen, as shown below. Then select Q&A and "Send to" should say Everyone. If not, click the downward arrow, select "Everyone" and click "Enter."

Note: Please note if you have any issues with your registration, shareholder identification number or accessing the AGM, please contact Barbara Fleischood on bf@alternusenergy.com.

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